

# EDUCATIONAL LEADERSHIP PROGRAMS

The Le Moyne College graduate educational leadership program focuses on preparing school leaders who will transform education at a time when difficult decisions are required in the midst of political, social and economic constraints on education. It is the goal of the Le Moyne program to prepare educational leaders who not only have the skills and competencies necessary for demanding professional positions, but have the caring and compassion to ensure that all children receive an excellent education.

The revised New York State Education Department regulations sanction school leadership in New York state by three certifications:

- School Building Leadership (SBL)
- School District Leadership (SDL)
- School District Business Leader (SDBL)

Le Moyne College has approval from the New York State Education Department for graduate programs in all three leadership certification areas.

New York state regulations address required content for leadership programs. All candidates must complete studies sufficient to demonstrate, upon program completion, the knowledge and skills necessary to meet the new Professional Standards for Educational Leaders (formerly known as the ISLLC Standards) created by National Policy Board for Educational Administration. Throughout the coursework, authentic experiences and the internship, candidates must demonstrate the following:

## Standard 1. Mission, Vision, and Core Values

Effective educational leaders develop, advocate, and enact a shared mission, vision, and core

values of high-quality education and academic success and well-being of each student.

## Standard 2. Ethics and Professional Norms

Effective educational leaders act ethically and according to professional norms to promote

each student's academic success and well-being.

## Standard 3. Equity and Cultural Responsiveness

Effective educational leaders strive for equity of educational opportunity and culturally

responsive practices to promote each student's academic success and well-being.

## Standard 4. Curriculum, Instruction, and Assessment

Effective educational leaders develop and support intellectually rigorous and coherent

systems of curriculum, instruction, and assessment to promote each student's academic

success and well-being.

## Standard 5. Community of Care and Support for Students

Effective educational leaders cultivate an inclusive, caring, and supportive school community

that promotes the academic success and well-being of each student.

## Standard 6. Professional Capacity of School Personnel

Effective educational leaders develop the professional capacity and practice of school

personnel to promote each student's academic success and well-being.

## Standard 7. Professional Community for Teachers and Staff

Effective educational leaders foster a professional community of teachers and other

professional staff to promote each student's academic success and well-being.

## Standard 8. Meaningful Engagement of Families and Community

Effective educational leaders engage families and the community in meaningful, reciprocal,

and mutually beneficial ways to promote each student's academic success and well-being.

## Standard 9. Operations and Management

Effective educational leaders manage school operations and resources to promote each

student's academic success and well-being.

## Standard 10. School Improvement

Effective educational leaders act as agents of continuous improvement to promote each

student's academic success and well-being.

# Admission Criteria and Application Requirements

Admission to all educational leadership programs will be based on the following:

- Completion of a baccalaureate degree from an accredited institution (with a minimum G.P.A. of 3.0) \* official transcripts required
- Completion of a master's degree from an accredited institution of higher education \*official transcripts required
- Successful completion of the Graduate Record Exam (GRE)
- Submission of two letters of written recommendation by individuals who can speak to the candidate's potential as a leader
- Writing sample
- Interview with the director of educational leadership

Applicants to the SBL and SDL programs must also provide the following:

- Evidence of permanent or professional certificate as a classroom teacher and/or pupil personnel service provider (i.e. guidance counselor)
- Evidence of a minimum of three years of successful full-time teaching and/or pupil personnel service experience in P-12 schools or substantial equivalent
- Written recommendations from certified school administrators familiar with the applicant’s work as a professional educator are required. All recommendations should speak to the candidate’s potential as an educational leader.

Applicants to the SDBL program or MBA/CAS in SDBL do not need teacher certification. However, they must provide the following:

- Evidence of a minimum of three years of successful full-time employment in business management or the substantial equivalent
- Written recommendations must include at least one from an individual who can speak to the applicant’s potential to be a school district business leader

All leadership candidates must pass the required New York state leadership certification exams in order to become certified. They must also document DASA training.

These certification programs and requirements are subject to change if modifications occur in New York State Education Department regulations.

## School Building Leadership (SBL)

School Building Leadership is a class of certification for school administrators that includes building level positions such as principal, housemaster, supervisor, department chairperson, assistant principal, coordinator, unit head or a supervisory position.

This 30-credit program includes 24 credits of required coursework plus a 6-credit internship.

### Required Core

EDL 501	Educational Leadership for Soc Justice	3
EDL 502	Leadership/Human Resources Dev in School	3
EDL 503	Culturally Responsive Leadership	3
EDL 505	School Finance and Facilities	3
EDL 515	Assessment & Accountability for Schools	3

### Professional Specialty

EDL 520	The Principalship	3
EDL 525	Supervision of Instruction	3
EDL Elective		3

### Internship

Internship		6
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Transfer credit of leadership courses may be considered for persons in this program, where appropriate.

Persons who already have an earned master’s degree should contact the education department to discuss their program and plan to complete the 30-credit Certificate of Advanced Study (C.A.S.) in Educational Leadership that, in addition to successful completion of the SBL assessment and DASA training will lead to New York state certification.

It is highly recommended that students take an additional 6-9 credits of specified coursework to be eligible for their SDL certification as well, pending successful completion of NYS exams. (See below)

## School District Leadership (SDL)

School District Leadership is a class of certification for school administrators that includes superintendent of schools, district superintendent, deputy superintendent, associate superintendent, assistant superintendent and any other person having responsibilities involving general district-wide administration.

This 36-39 -credit program includes 30-33 credits of electives selected from the SBL professional program specialty courses, or the master’s program.

### Additional required courses include the following:

EDL 533	Communication Btwn School Stakeholders	3
EDL 620	Superintendency & District Level Leader	3
EDL Elective (TBD by the Education Director)		3

A total of 60 overall graduate credits is required for SDL New York State certification.

Potential candidates who already have an earned master’s degree should contact the education department to discuss their program and the option of earning a Certificate of Advanced Study (C.A.S.) degree in Educational Leadership that will lead to New York state certification. A minimum of three years of teaching, an earned master’s degree and successful completion of the SDL assessment and DASA training are required by New York state for certification as a school district leader.

## School District Business Leader (SDBL)

School District Business Leader is a class of certification for the position of deputy superintendent for business, associate superintendent for business, assistant superintendent for business and any other person having professional responsibility for the business operation of the school district.

In addition to a master’s degree, this 39-credit program, includes 24 credits of required coursework.

### Required Core

EDL 501	Educational Leadership for Soc Justice	3
or EDL 503	Culturally Responsive Leadership	
EDL 502	Leadership/Human Resources Dev in School	3
or EDL 510	Labor-Mgt Relations in School Setting	
EDL 534	Educational Facilities Management	3
EDL 640	Critical Issues in Educ and Leadership	3
or EDL 620	Superintendency & District Level Leader	
EDL 665	Legal Issues for School Professionals	3
EDL Elective		3

### School Business Courses

EDL 505	School Finance and Facilities	3
EDL 601	School Fund Accounting	3
EDL 602	Financial Mgt for School Bus Leader	3
EDL 606	Supervis & Operation Support Personnel	3
EDL 607	Schl Finance & Decision Mak for Dist Bus	3

### Internship

Internship 6

An additional 21 credits of electives must be selected from the SBL/SDL professional program specialty area courses or master's. A minimum total of 60 credits is required for New York State certification which may include up to 21 graduate credits of courses as transfer credit for individuals in this program, where appropriate.

In addition, the College currently offers a Master's of Business Administration (MBA) within the Madden School of Business, combined with a Certificate of Advanced Studies in School District Business Leader (SDBL) from the education department, leading to New York State certification as a school district business leader. This joint program is designed for individuals that wish to earn both an MBA as well as the Certificate of Advanced Study in School District Business Leadership from Le Moyne. This joint program is a 63-credit hour track. Candidates are required to meet the requirements for acceptance into both the MBA program and the C.A.S. in Educational Leadership. A joint approval process will take place for this program.

An earned master's degree is required for New York state certification as a school district business leader. Persons who already have an earned master's degree or are interested in earning the MBA with a CAS should contact the education department to discuss their program and the option of earning a Certificate of Advanced Study (C.A.S.) in Educational Leadership that will lead to New York state certification.

Permanent or professional certification in teaching or pupil personnel services work is not required.

## Le Moyne College Teacher Leader Certificate

The Le Moyne College Education Department offers a unique (**non-certification granting**) program in teacher leadership. Students in this program work with an administrative mentor from their school/school district and adjunct faculty who are current administrators to complete this two-year initiative. Candidates may earn 9 credits each year (total 18 credits) that may be applied toward a CAS in School Building Leadership upon acceptance of the student's Graduate Leadership application. Please contact the Le Moyne Education Department for more about this initiative.

Applicants must have the following:

- Approval from her/his school district that the district will be participating in this initiative
- Approval for the special Teacher Leader application that will be available through the school district in conjunction with Le Moyne once the district verifies its willingness to participate. This is in addition to the Le Moyne College Graduate Leadership Application if the candidate wants to complete the C.A.S. degree.
- Completion of a baccalaureate degree from an accredited institution (with a minimum G.P.A. of 3.0)
- Completion of a master's degree from an accredited institution of higher education

Courses include the following:

### Required Core

EDL 501	Educational Leadership for Soc Justice	3
EDL 503	Culturally Responsive Leadership	3

EDL 515	Assessment & Accountability for Schools	3
EDL 533	Communication Btwn School Stakeholders	3
EDL 610	Issues in Curriculum and Instruction	3
EDL 640	Critical Issues in Educ and Leadership	3

### Additional required courses for those interested in pursuing their SBL

EDL 520	The Principalship	3
EDL 525	Supervision of Instruction	3

### Internship

Internship		6
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### Additional required courses beyond the SBL for those interested in pursuing their SDL

EDL 505	School Finance and Facilities	3
EDL 620	Superintendency & District Level Leader	3
EDL Elective (if required)		3